



Sault Naturalists Executive Committee Meeting Minutes - January 04, 2018

The meeting was held at the Civic Centre, Sault Ste. Marie Ontario

Member	Present	Regrets
Ron Prickett, President	Y	
Chuck Miller, vice President, Trails and Membership Programs		N
Angela Henley, Treasurer	Y	
Jerry Kroetsch, Secretary		N
Robert Cohen, Member at large		N
Carter Dorscht, Member at large	Y	
Carrie Ginou, Ontario Nature	Y	
Mark Harvey, Forest Management Planning LCC	Y	
Bill Meades, Environmental Action		N
Jeff Robinson, Archives		N
Barb Scott, Membership	Y	
Val Walker, Outings	Y	
Vacant, Michigan Audubon Society		
Guest		

The meeting was called to order at 7:03 pm.

1. INTRODUCTION OF GUEST OR NEW MEMBERS

- a) none

2. ADDITIONS TO THE AGENDA

- Annual Report for 2017

3. REVISION/APPROVAL OF LAST MEETING'S MINUTES

MOTION: To accept December 05, 2017 Minutes as submitted with the inclusion of Attachments A (Treasurer's report) and B (Membership Report) and pages 4,5,6 – moved by Angela, seconded Mark. Motion carried.

4. BUSINESS ARISING FROM THE MINUTES

- a) Duck Feeding Sign makeup
- Discussion on the fact that recommended duck feed also attracts rats and will ultimately rot and pollute water.
 - People will feed ducks regardless so focus on nutritious feed
 - Remove last 2 bullets and remove last statement "Bread is bad for me....". Include Soo Nats logo

ACTION: Val to redesign Duck Feeding Sign with changes and re-circulate to Executive.

MOTION: Ron to present sign design to City for costing & approval for placement at Bellevue Park. Further discussion with Parks Canada is needed for sign placement at locks. Moved by Angela, seconded by Barb. Motion carried

- b) Review Protocol for Roadside Milkweed Protection
 - Discussion postponed as no best practices on hand
 - Ron to contact Mark Olivier regarding best practices and moving forward
 - Mark Olivier to attend future meeting to discuss protocol and best practices

ACTION: Mark Harvey to do some preliminary research on best practices for milkweed protection for next meeting

- c) Meritorious Service Award/Recognition
 - The Executive recognizes the intent of the proposed award however there is little interest to proceed further.

5. COMMITTEE AND OTHER REPORTS

- a) Treasurer's Report (Angela)
 - Treasurer's report not available, will be included as attachment "A"

ACTION: Angela will submit her report soon and it will be included for approval at next month's executive meeting.

- b) Outings (Val)
 - New schedule for Jan – April 2018 has been sent out to the membership
- c) Programs (Chuck) – **Need you folks to check this!**
 - In Chuck's absence the Executive reviewed the duties & dates for the AGM
 - **See Attachment C. Revised Sault Naturalists AGM, Feb 13, 2018** **Check the purple!**
- d) Membership Report (Barb)
 - 2018 We are now on the calendar year, membership. All memberships are due Jan 01
 - Membership to renew on or before the AGM. Two (2) reminders sent to individuals who have not renewed. After the second notice and no response the membership will be terminated; approximately by the end of March.
 - Currently we have 129 members (Total Paid members + Complimentary Senior members)

ACTION: Barb to send reminder to membership to renew on or before AGM (Feb 13)

ACTION: Carrie to send Northern Region Naturalists clubs' emails to Barb to include in membership spreadsheet so all affiliated clubs will receive the annual report in February

- e) Environmental Action Committee Review (Bill)
 - No report
- f) Michigan Audubon (vacant)
- g) Ontario Nature (Carrie)
 - Email from ON Regional Coordinator (Barbara MacKenzie-Wynia) Re: Northern Ontario Nature Regional Meeting May 11-13, 2018; hosted by Nipissing Naturalists
 - 2018 Youth Summit is Sept 21-23, 2018; \$350 cost to Club to sponsor a candidate

- h) S.S.M. Trails Advisory Committee (Chuck)
 - No report
- i) Publicity (Vacant)
 - Any ideas let Ron know
- j) Local Citizen's Committee Forest Management (Mark)
 - Mark attended an LCC business meeting where he asked when the Sault Naturalists sub committee wrt to the Forest management plan can make a presentation regarding the plan.
 - The Planning Team will present to the LCC on their progress to date and will ask for stakeholders' input in early March (TBA).

6. OLD BUSINESS

- a) Creek Revitalization
 - Ron is awaiting Planning Department of the city response to set up a meeting
- b) Roadside Milkweed Protection (St Joe Island)
ACTION: Ron to contact Mark Olivier regarding best practices for milkweed protection and to report to the executive to assist in the production of our protocol for presentation to the Townships
- c) Stream Assessment project with Sault College
 - Val will be meeting in the spring regarding stream locations and data to be collected
- d) Gear Selling – Members will be encouraged to bring outdoor gear etc to sell at general meetings beginning in March / April. The idea for selling gear at our meetings to be communicated to membership with the program announcement.

7. UPDATES AND REMINDERS

- none

8. NEW BUSINESS

- a) Budget Proposal
 - General discussion regarding the budget**ACTION:** Angela to determine which committees have spent money and if adjustment in individual budgets is required.

ACTION: Angela to revise draft budget based on discussion and past expenditures for next meeting
- b) Chippewa Luce Mackinac Conservation District
 - Invitation sent to Soo Nats to attend the 69th Annual Meeting and Conservation Open House for the Chippewa Luce Mackinac Conservation District on January 18th, 2018 at the Rudyard Township Hall.**ACTION:** Ron to decline invitation to the Open House

c) 2017 Annual General Report

ACTION: Executive members to submit their annual reports to Val by Jan 20

d) Nature Observations

- Northern Hawk Owl among other notables tallied on The Kensington Conservancy Christmas Bird Count, Dec 30

MOTION: Meeting to adjourn - moved by Angela, seconded Mark. Motion carried. Meeting adjourned at 9:10 pm.
Respectfully submitted, Val

ATTACHMENT "A" TREASURER'S REPORT

Treasurer's Report January 4, 2018

Canadian Account

Date	Description	Category	Amount	Balance
31-May	Balance forward			3,015.64
June	Printing& Postage		- 52.26	
	Bank Fees		- 5.33	
	Science Fair		- 22.04	
	Dragonfly		- 37.05	2,898.96
August	Membership deposits		+180.00	3,078.96
September	Hub Trail		-179.61	
October	Ontario Nature		-350.00	
November	Outings		- 10.52	
	President (printing)		- 16.50	
	Dragonfly		- 80.61	2,441.75
November	Membership Deposits		+523.80	
	Donation		+400.00	3,365.52
December	Membership Deposits		+224.00	3,589.52
	Bank Charges Jun-October		- 21.54	3,567.98
December 11	Dragonfly Project deposit		+1,922.31	
December 11	Membership Deposits		+474.00	

US Account

Date	Description	Category	Amount	Balance
1-Jun	Balance Forward			592.21
	no activity			

GICs

#1	matures 01/18/18			4,010.35
#2	Matures 06/19/18			4,110.37

Platform Funds
1,050.91

(in C\$ chequing acct)

ATTACHMENT "B" MEMBERSHIP REPORT

Total No. Memberships	
Life (paid)	21
Individual paid	54
Family paid	42
Student paid	7
Total Paid Memberships (sum of the above)	124
Complimentary senior members	5
Complimentary for guest speakers	4
In arrears (individual and family)	18
Total memberships*	151
Total # CA*	134
Total # USA*	17
Organizations, Audubon, Ontario Nature, etc.	6

*Sum of paid, in arrears, and complimentary

Date: January 2, 2018

By: Barb Scott

ATTACHMENT “C” - Revisions to SAULT NATURALISTS AGM, Feb 13, 2018

TICKET SALES

Thank you for offering to sell tickets to the AGM this year.

Just a few things to keep in mind.

Ticket Sellers:

Carl Linhart 906-635-9891 Dieter Ropke 705-942-9636

Jeff Robinson 705-542-9449 Mark Harvey 705-949-1515

Ron Prickett 705-254-1533

★ If you are out of town temporarily during the ticket selling time, leave a message on your phone to redirect callers to other ticket sellers.

Cost : Adults \$35, Child 5-12 years \$15

Child ticket price is NEW this year.

★ Please keep track of **both** ADULT and CHILD tickets you sell.

Last Date of Ticket Sales Feb 8 : Tickets must be purchased on or before Thursday Feb 08.

No Reserve Tickets: Please, tickets should be paid for by cash or cheque by the end of Thursday Feb 08. There is no option for reserving tickets and paying at the door.

No Refunds: As a rule there are no refunds but requests for refunds will be reviewed by the Executive.

Reporting: Please REPORT the final **NUMBER** of ADULT and CHILD tickets you have sold to **Chuck Miller** (705) 450-1050 cmlakehuron@gmail.com on **Friday Feb 09** at the latest.

Please REPORT your final number of unsold tickets and ticket sales MONEY to **Angela Henley (Treasurer)** 906-259-0220 angela.henley@gmail.com and arrange transfer of ticket revenues and unsold tickets to her.

★ **SEE MENU ON REVERSE- if anyone asks**

Speaker: engage speaker, take care of any transportation or lodging needs, check last minute details with speaker, meet speaker & help them set up program slides, introduce speaker, thank speaker, get & give speaker a gift, arrange for someone to emcee the meeting.

Chuck – Speaker - introduce speaker? **Sure?**

Ron – Emcee **Yes**

Chuck – Gift purchase for Speaker

Rob Rutledge – Technical Set Up of Rooms **Check**

Food: book cafeteria, finalize menu, liaise with catering manager, arrange payment for catering, make sure enough/extra tables are available, and get final numbers to catering manager.

Chuck – Menu / Initial Booking

Chuck – Follow up – tables, podium and speaker system in dining room, plated or buffet, coat hangers, final numbers, final number cut-off date

Hall: book media room, get rental agreement signed and returned, liaise with booking coordinator, arrange payment for hall.

Chuck

Publicity: print posters, distribute posters (paper and electronic), and get the word out through various media

Chuck – design poster

Chuck – poster distribution

6 Panel Brochure? if approved by the executive, take responsibility for producing this brochure,

TBA - No brochure this year? **No Brochure**

Tickets: finalize ticket price, set last date of ticket sales, print tickets, organize ticket sellers, and distribute tickets to ticket sellers, collect ticket money to give to Treasurer, collect unsold tickets, get final ticket sales number to food coordinator, and arrange for ticket collectors at dinner

Val – coordinate tickets and print **Yes - Cliff Printing this year**

Dieter /Jeff /Mark/ Jennifer/ Ron / Carl – ticket sales contacts

Jen / Mark – tickets at the door Yes?

Silent Auction: advertise silent auction, devise, print & bring auction sheets & writing materials for auction, collect money for silent auction items, arrange donation or removal of any leftover auction items Angela/Val

Angela & Val – coordinate and print sheets

Decorations: come up with theme and decorations for dinner tables, bring decorations, set up decorations, and leave with decorations!

Jen / Nadine – was also going to contact Judy? – Judy not available Number of centre pieces required?

Memberships: collect membership dues, answer membership questions, bring and distribute club brochures and membership forms.

Barb – coordinate Yes

Club Promotion: make sure that there are copies of annual reports printed and available, beautify, bring, set up and take down the club display board

Ron – coordinate Yes

Val – coordinate Yes

TBA– election committee

Slide Show

Val Yes

Contingency Plan: bring back-up: laptop, projector, extension cords, program plan